

## TUITION PAYMENT PLAN APPLICATION

The University offers a payment plan that allows tuition to be paid in two installments of 50% each. It applies to the net tuition, expected textbook fee, and residence charges, after any scholarship offered by the university. Other charges, such as the campus deposit and insurance must be paid in full before the due dates on your tuition bill. This plan is available to all international students except those who have a poor payment history at Duke Kunshan University. A non-refundable application fee of \$40/semester is charged to enroll in this plan.

### Fall Term Deadlines

Application Deadline: **August 5<sup>th</sup>**

First Installment: **Same to Fall term bill due date**

Second Installment: **Before Fall term 1<sup>st</sup> 7-week session end**

### Spring Term Deadlines

Application Deadline: **December 23<sup>rd</sup>**

First Installment: **Same to Spring term bill due date**

Second Installment: **Before Spring Term 1<sup>st</sup> 7-week session end**

<b>Student Name</b> (in full)			
<b>Student ID</b> (shown on the tuition bill)			
<b>Term</b> (check only one)	<input type="checkbox"/> Fall	<input type="checkbox"/> Spring	
Permanent Address			
<b>Street</b>			
<b>City</b>		<b>Province/State</b>	
<b>Country</b>		<b>Postal Code</b>	
You must provide one adult reference who always knows how to contact you.			
<b>Reference Name</b> (in full)		<b>Relationship</b>	
<b>Street</b>			
<b>City</b>		<b>Province/State</b>	
<b>Country</b>		<b>Postal Code</b>	
<b>Email Address</b>		<b>Telephone</b>	

My application for the tuition payment plan certifies that I agree to pay my semester tuition and fees in full according to the established due dates. I understand that failure to pay in full by the due date will result in the following: (1) I will not be able to receive formal transcripts, (2) I will not be able to register for subsequent terms, (3) I will not receive my diploma and degree if I graduate, (4) my repayment history may be shared with a credit bureau, and (5) I may have to pay collection expenses.

***I understand that this is a Promissory Note and certify that I have read and understand the above information. I agree to the terms and conditions of this Note.***

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

A signed application form must be sent to [dku-bursar-ug@dukekunshan.edu.cn](mailto:dku-bursar-ug@dukekunshan.edu.cn) before **August 5<sup>th</sup>** for fall term and before **December 23<sup>rd</sup>** for spring term. A separate application is required for each term.